



## Nonprofit Capacity Building Grant Program Consultant Office Hours

---

### **Consulting Office Hours Overview**

To support equitable access to the St. Croix Valley Foundation's Nonprofit Capacity Building Grant Program, we are offering free consulting office hours for nonprofit organizations that may benefit from early-stage guidance as they develop ideas and prepare to apply.

The St. Croix Valley Foundation has engaged a small group of experienced consultants to provide light-touch, one-on-one or small-group support to help potential applicants think through organizational goals, capacity needs, and potential grant ideas. Participation is optional and intended solely as a support mechanism — not a required or evaluative component of the grant process.

---



### **Scope of Support**

To ensure clarity and consistent expectations, please review the following outline of what the office hours **are** and **are not** intended to provide:



### **Office hours ARE**

Consultant office hours are designed to offer **early-stage, thought-partner support** for nonprofit organizations exploring potential applications to the Nonprofit Capacity Building Grant Program. Consultants serve as **thought partners** and **coaches, asking questions** and **offering perspective** to help guide your early thinking. Sessions are informal and conversational in nature.

This may include:

- Strategic brainstorming and ideation
- Clarifying organizational needs or priorities
- Assessing readiness to apply
- Exploring potential capacity-building strategies
- Talking through multiple project ideas or approaches



### **Office hours ARE NOT**

To maintain fairness and consistency for all applicants, consultant office hours will not include:

- Review or editing of written grant applications
  - Feedback on drafts, budgets, or narratives
  - Recommendations for specific language
  - Evaluation of likelihood of funding
- 



### **Availability Note**

*Consultant availability may be limited based on demand. Priority may be given to organizations with limited staffing or access to similar planning support (e.g., small or volunteer-led nonprofits), to ensure equitable access to this resource.*